

Glenkirk Elementary School TPAC

September 2026 Meeting Agenda & Minutes

Date, Time, Location: Tuesday, September 8, 2026, at 6:00 pm via ZOOM

Meeting called order by Chairperson Mindy Warmbrunn and Vice Chairperson Stacey Burroughs

Attendance: Matthew Meyer, Heather Kilgore, Shannon Fish, Stacey Burroughs, Jessy Mata, Mindy Warmbrunn, Amanda Golden, Jessica Rudd, Shannon Kelsey, Sherri Yaeger, Katy Field, Abby Hendrick, Jennie Muhlhausen, Abby Gillette, Sandy Brundage, Jen Oister, Natalie Drayer Errical Bryant, Brianne Glasscock, Mildred Ramirez, Rebecca Megel, Matt Carter, Francisco Fuentes, Chayamorn Carter, Hannah Powers, Chris Neasbitt, Jessica A.

Meeting Minutes: Will be posted on [Glenkirk TPAC Website](#)

Current TPAC Officers:

CHAIRPERSON:

Mindy Warmbrunn: WarmbrMA@pwcs.edu

VICE CHAIRPERSON:

Stacey Burroughs: BurrouSD@pwcs.edu

SECRETARY-PARENT LIAISON

Jessy Mata: MataJL@pwcs.edu

SPECIAL ROLE – SACI REPRESENTATIVE

Sandy Brundage: BrundaSJ@pwcs.edu

Ashley Wilkins (alternate): WilkinAM@pwcs.edu

Administration:

Matthew Meyer – Principal: MeyerMD@pwcs.edu

Heather Kilgore – Assistant Principal: KilgorHE@pwcs.edu

Shannon Fish – Administrative Intern: FishSE@pwcs.edu

Neighborhood Representatives:

ELLIS MILL: *VACANT*

GLENKIRK ESTATES:

Hannah Powers: Hannahpowers07@gmail.com

MORRIS FARMS:

Natalie Drayer: nataliedrayer@gmail.com

SARANAC: *VACANT*

AGENDA ITEMS:

- Welcome and Introductions

- *Mrs. Warmbrunn welcomed TPAC and introduced current TPAC officers and neighborhood representatives.*

- Principal's Time – Mr. Meyer

• Opening School Highlights

- *Mr. Meyer thanked Mrs. Warmbrunn and the TPAC officers for their support in preparing for tonight's meeting. He celebrated a smooth opening for all students in PK-5 and thanked the Glenkirk staff for their hard work supporting a successful opening.*
- *Mr. Meyer noted that TPAC is seeking neighborhood representatives for Glenkirk Estates, Saranac, and Ellis Mill and encouraged parents to consider joining the TPAC as a neighborhood representative.*
 - *Ms. Hannah Powers indicated she was interested in serving as the neighborhood representative for Glenkirk Estates. Mr. Meyer confirmed her interest and the TPAC had no objections*
- ***Enrollment Update:*** *Current enrollment for the 2026-2027 school year is 495 students in Preschool through Grade 5, keeping enrollment below 500 students. Glenkirk currently operates three sections/classes of Kindergarten, 1st, 2nd, and 3rd grade and four sections/classes of Preschool, 4th and 5th grade. Glenkirk also offers three Level II Autism classrooms, each with a maximum capacity of eight students.*
- ***September 30 Enrollment Count:*** *The official enrollment count on September 30 determines staffing allocations and funding for the school, including resources, materials, and personnel. Higher enrollment levels generally result in increased funding. We will share additional budget updates at our November TPAC meeting.*
- ***Academic Achievement Celebration:*** *School leaders celebrated Glenkirk's outstanding 2025-2026 SOL results. The school demonstrated strong performance across all tested areas:*
 - ***Virginia Studies:*** 92.5% pass rate, ranking 4th in PWCS
 - ***Science:*** 89.7% pass rate, ranking 2nd among all PWCS elementary schools
 - ***Reading:*** 92.3% pass rate
 - ***Mathematics:*** 93.4% pass rate
 - *Glenkirk was recognized as the highest-performing elementary school in Prince William County in both Reading and Mathematics!*
 - *Our EL and SWD students were an area of focus in 2025-26 and both sub-groups demonstrated consistent academic progress in all subject areas earning both groups a spot in the top 3 of all elementary schools in PWCS.*

• Presentation: Glenkirk's Continuous Improvement Plan

- ***Pass-Advanced Achievement:*** *The school will focus on supporting students who are currently meeting proficiency standards to progress to the next achievement level. Teachers will use targeted instructional strategies to help students move from passing to advanced performance levels as measured by division and state assessments. Our goal will be to increase from a 19.5% to a 25% for students on the Reading SOL in grades 3-5.*
- ***Positive Climate and Culture:*** *The school will continue to prioritize student engagement and social-emotional learning, including helping students identify and manage their emotions. Last year, Glenkirk's student engagement average score on the Gallup survey was 4.19 out of 5. Our goal for 2026-27 is to increase that score to 4.43. School counselors and classroom teachers will*

implement engagement and social-emotional learning strategies throughout the year, including school-wide use of Zones of Regulation. Student surveys will also be administered to gather feedback and better understand the supports students need to be successful.

- ***Family and Community Engagement:*** *Family engagement remains a key priority. The school's family engagement score was 4.48 out of 5 last year on the Gallup survey. For 2026-27, Glenkirk's goal is to increase that to 4.60. To achieve this goal, the school will seek ongoing feedback from families to identify ways to better support their needs and strengthen partnerships between home and school.*

- New Business

- ***Recruitment for our open representative positions: Ellis Mill and Saranac.***

We have 2 new representatives that were nominated for the TPAC board.

- *SACI Representative = Sandy Brundage*
- *SACI Alternate = Ashley Wilkins*
- *Returning representatives include Morris Farm Neighborhood is Mrs. Natalie Drayer*
- *During the meeting, Hannah Powers volunteered to serve as the Glenkirk Estates neighborhood representative. There were no objections to this nomination and Mrs. Powers was confirmed by TPAC.*

- SACI Update – No Updates

- Open Chair

- *A parent inquired about participation in Glenkirk's Gifted Education program. Mr. Meyer shared that Mrs. Deanne Card is our Gifted teacher and encouraged the parent to reach out to Mrs. Card directly for referral and participation information. Her contact information is CardD@pwcs.edu.*
- *Device usage for kindergarten students; Used very minimal no more the 15 to 20 minutes a day and it's used as a whole class not as an individual used. They use Lexia as a reading program supplement. Kindergarten focuses more on motor skills, so students use more pen and paper, writing their name with correct capitalization, capital letters at the beginning rest lowercase letters. Also working on scissor skills.*
- *School Games and Apps can they be used publicly; They can only be accessed by their school device. Kindergarten has a QR Code to scan if you have a device, it lets them into the portal, and you have access to all apps on that portal.*

- Wrap-Up and Next Steps

Next Meeting: November 10, 2026 at 6:00 p.m.

Minutes compiled by: Jessy Mata

