

Glenkirk Elementary School TPAC December 2022 Meeting Minutes

Date, Time, Location: Tuesday, December 6, 2022, at 6:00 pm via ZOOM

Meeting called to order by Acting Chairperson Jen Tracy

Attendance: Marissa Miranda, Heather Kilgore, Jen Tracy, Karla Pekar, Victoria Peacock, Cher Muzyk, Diane Fernandez, Valerie Lynch, Anna Maria Wyatt, Jessica Rudd, Jenn Oister, Sherri Yaeger, Christina Passa, Valerie Kubancik, Selina Zodda, Danielle Dougan

Meeting Minutes: located on the Glenkirk webpage under TPAC

Old Business/Chair's Minute: given by Jen Tracy

- Joleen Catania is the new rep for Morris Farm. Danielle Dougan is the new rep for Saranac.
- The council needs volunteers to fill two open positions for Ellis Mills. The council also needs a Chairperson or Vice Chairperson.

Current TPAC Officers:

CHAIRPERSON - TBD

VICE CHAIRPERSON - Jen Tracy: tracyja@pwcs.edu

SECRETARY - Karla Pekar: kpekor@gmail.com

SPECIAL ROLE – SACI REPRESENTATIVE - Victoria Peacock: misswilliamsgr7@gmail.com

ADMINISTRATION

Marisa Miranda, Principal: mirandmj@pwcs.edu

Heather Kilgore, Assistant Principal: kilgorhe@pwcs.edu

ELLIS MILLS, PARENTS - TBD (2)

GLENKIRK ESTATES, PARENTS

Anamaria Wyatt: wyattam@pwcs.edu

Selina Zodda: simplyselina@gmail.com

MORRIS FARMS, PARENTS

Victoria Peacock: misswilliamsgr7@gmail.com

Joleen Catania: joleen.catania@gmail.com

SARANAC, PARENTS

Karla Pekar: kpekor@gmail.com

Danielle Dougan: brooklynns_mom@icloud.com

AT LARGE, PARENT - Cher Muzyk: cmuzyk@gmail.com

SACI Update: given by Victoria Peacock

- The focus of the November SACI meeting was family & community engagement including increasing participation with PTO's and TPAC's countywide.

New Business: given by Mrs. Miranda

- The budget is divided into necessary and discretionary expenses. Discretionary expenses can be adjusted toward the end of the year as needed to fit the budget.
- Regular Instruction Expenses
 - Includes three teachers each for grades K & 1, four teachers each for grades 2 through 4, and five teachers for grade 5. There is also one TA for every kindergarten classroom. As the community ages, we are seeing an expected decrease in enrollment. First grade typically sees an increase in enrollment over kindergarten as students come in from private kindergarten. This increase is also seen to a lesser extent from first to second grade.
 - Budget includes one reading temp. The discretionary budget covers part of PE instruction.
 - Budget covers subs for teacher sick days, IEP meeting days, and partial planning days.
 - The division now funds textbooks, so this no longer comes out of the school's budget.
 - The discretionary budget covers lots of programs used in the classroom and at home including Dream Box, Brain Pop, Raz Kids, SOL Pass, Pebble Go, IXL, and Reflex Math. The school will be evaluating which programs are worth keeping and which should be dropped.
 - Discretionary budget also covers consumable and periodical resources.

- **Special Ed Expenses**
 - Includes one ID teacher, three Autism teachers and TA's, three preschool teachers and TA's, and four LD teachers.
 - Includes subs for Special Ed and LD teachers.
 - Discretionary budget covers another set of specialized programs for these students.
- **Other Expenses**
 - Librarian/library
 - Gifted – eyeball dissection project
 - Counselors
 - Supplies
 - Custodian overtime – snow removal
 - 1% carryover for next year of \$58,000

Principal's Time: given by Marissa Miranda

- Literacy Night will be held next month on January 19.
- The school office will be closed over the winter break.
- Representatives, please share with your neighborhoods – Low attendance is becoming a concern. There have been a lot of kids out sick, but also lots of travel and other absences, especially around the shorter school weeks. The curriculum progresses at a steady pace and attendance is important for students to be able to keep up. Parents are asked to maximize their students' attendance.
- For the January meeting, Mrs. Miranda asked the TPAC to discuss the possibility of going to every-other-month meetings. Heather Kilgore will be the admin representative at the January TPAC meeting.

Citizen's Time: nothing brought to the floor

Next meeting: Tuesday, January 10, 2023 at 6:00 pm

Meeting adjourned at 6:24 pm

Minutes compiled by Karla Pekor