

## Glenkirk Elementary School TPAC

### November 2025 Meeting Agenda & Minutes

**Date, Time, Location:** Wednesday, November 12, 2025, at 6:00 pm via ZOOM

**Meeting called to order by** Chairperson Mindy Warmbrunn and Vice Chairperson Stacey Burroughs

**Attendance:** Matthew Meyer, Heather Kilgore, Les Balgavy, Stacey Burroughs, Mindy Warmbrunn, Valerie Lynch, Abby Gillette, Rusty Wild, Jennie Muhlhausen, Abby Hendrick, Cathy McCuen, Jamie Kendle, Kirstie Osborn, Ejatu Jalloh, Pratibha Jain

**Meeting Minutes:** Will be posted on the [Glenkirk webpage under TPAC](#)

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#### Current TPAC Officers:

##### CHAIRPERSON

Mindy Warmbrunn: [WarmbrMA@pwcs.edu](mailto:WarmbrMA@pwcs.edu)

##### VICE CHAIRPERSON

Stacey Burroughs: [BURROUSD@pwcs.edu](mailto:BURROUSD@pwcs.edu)

##### SECRETARY-PARENT LIAISON

Jessy Mata: [matajl@pwcs.edu](mailto:matajl@pwcs.edu)

##### SPECIAL ROLE - SACI REPRESENTATIVE

Guney Topcu, primary: [guney.topcu@gmail.com](mailto:guney.topcu@gmail.com)

Ejatu Jalloh, alternate: [ejatujalloh@gmail.com](mailto:ejatujalloh@gmail.com)

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#### Administration:

**Matthew Meyer, Principal:** [MeyerMD@pwcs.edu](mailto:MeyerMD@pwcs.edu)

**Heather Kilgore, Assistant Principal:** [kilgorhe@pwcs.edu](mailto:kilgorhe@pwcs.edu)

**Les Balgavy, Administrative Intern:** [balgavlj@pwcs.edu](mailto:balgavlj@pwcs.edu)

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#### Neighborhood Representatives:

##### GLENKIRK ESTATES, PARENTS

Kristie Osborn: [OsbornKL@pwcs.edu](mailto:OsbornKL@pwcs.edu)

##### MORRIS FARMS, PARENTS

Natalie Drayer; [nataliedrayer@gmail.com](mailto:nataliedrayer@gmail.com)

##### SARANAC, PARENTS

Karla Pekor: [kpekor@gmail.com](mailto:kpekor@gmail.com)

##### ELLIS MILL, PARENTS

Ejatu Jalloh: [ejatujalloh@gmail.com](mailto:ejatujalloh@gmail.com)

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## Agenda Items:

- Welcome and Introductions
- Principal's Time – Mr. Meyer
- **New Information**
  - Enrollment and staffing updates
    - *499 students PK-5 – 2 PK classrooms (AM & PM classes), 3 classrooms K-3, 4 classrooms 4-5, 4 level 2 classrooms (Autism & ID)*
    - *4 SPED Level 1 teachers, 2 EL teachers, 1 Gifted, Music, Art, PE, Librarian, ITC, Reading Specialist, 1.6 Counselors*
    - *Fully staffed for all certified and classified positions!*
  - FY26 budget updates –
    - *Budget priorities = supporting our SWD and EL students, Courtyard refresh (Boosterthon) – new outdoor tables and benches, custodial equipment (tiller, washer/dryer), updated furniture & continued school beautification*
  - Continuous Improvement Goal updates
    - *Learning & Achievement For All – Commitment 1*
      - *EL progress = ON TRACK towards meeting our EOY goal (70% passing SOL)*
      - *SWD progress = Approaching progress towards this goal. We will be adjusting groups to provide more targeted support*
    - *Positive Climate & Culture – Commitment 2*
      - *ON TRACK towards goal (90% positive responses on student survey) – counselors supporting select students; PBIS Scenarios for students, Class Meetings*
    - *Family & Community Engagement – Commitment 3*
      - *ON TRACK towards goal to provide families suggestions to support learning at home*
      - *Referenced Knightly Knowledge from classroom newsletters – feedback positive from teachers and families*
      - *TPAC was asked for input during the meeting on Knightly Knowledge*
- SACI Update
  - *The meeting focused on a strategic planning working session to:*
    - *Share feedback to establish the 2030 Vision*
  - *Notable update: The VALLSS assessment requirement now includes reading and intervention plans for 4th and 5th graders who did not pass the Spring 2025 SOL.*

- *Key instructional updates, including the VALLS changes, were communicated to school staff.*
- Open Chair (formerly Citizen's Time)
  - *No new updates/comments were presented*
- Wrap-Up and Next Steps

**Next Meeting:** January 6, 2026

**Minutes compiled by:** Matt Meyer