

Glenkirk Elementary School TPAC

November 2024 Meeting Minutes

Date, Time, Location: Tuesday, November 12, 2024, at 6:00 pm via ZOOM

Meeting called to order by Chairperson Jen Tracy

Attendance: Matthew Meyer, Heather Kilgore, Jen Tracy, Tina Potts, Beth Kunstel, Christine Jones, Cher Muzyk, Brittany Pesanka, Lyndsey McCuen, Paige Hayes, Deanne Card, Jennifer Oister, Kirstie Osborn, Miranda Simmons, Mojtaba Hoshmand, Valerie Kubancik, Christiana Moyer, Karla Pekor, Kelly Evans, Kaitlin Chidester, Katherine Putnam, Danielle Dougan

Meeting Minutes: located on the Glenkirk webpage under TPAC

Current TPAC Officers:

CHAIRPERSON: Jen Tracy: tracyja@pwcs.edu

VICE CHAIRPERSON: Open

SECRETARY: Natalie Luft: LuftN@pwcs.edu

SPECIAL ROLE – SACI Representative: Cher Muzyk: cmuzyk@gmail.com

ADMINISTRATION

Matthew Meyer, Principal: MeyerMD@pwcs.edu

Heather Kilgore, Assistant Principal: kilgorhe@pwcs.edu

Neighborhoods:

GLENKIRK ESTATES, PARENTS: Kirstie Osborn: OsbornKL@pwcs.edu

MORRIS FARMS, PARENTS: Victoria Peacock: misswilliamsgr7@gmail.com

SARANAC, PARENTS: Danielle Dougan: brooklynns_mom@icloud.com

Ellis Mill, PARENTS:Nandita Rajbhandari: nandita_shrestha@hotmail.com

AT LARGE, PARENT: Cher Muzyk: cmuzyk@gmail.com

New Business: given by Jen Tracy

- Still looking for a vice chairperson
- Counseling topics
 - Tina Potts is at Glenkirk on Tuesday, Thursday and Friday
 - Beth is at Glenkirk full time
 - Mental Health Team – Cheryl Stirling (School Social Worker) and Dr. Thaxter (School Psychologist)
 - Counselors support students' academic, social, emotional, college / career development
 - Provide a safe space for students & resources for families
 - Individual counseling: one on one meetings requested by the student or teacher/administrators can refer, parents refer
 - Small Groups counseling: 5 –6 session about 30 minutes focus on a specific topic but require parent / guardian permission for participation
 - Classroom lessons: see a class every 8 days, there are required lessons include: substance abuse prevention/ medication safety (October), body safety (December), Virginia wizard – career focus, academic, social / emotional, safe at home, safe alone, Middle school transition lesson (Spring).
 - Counseling Award Recognition – RAMP (Recognized ASCA Model Program) - Glenkirk is one out 12 PWCS schools to receive this recognition.

- No Place for Hate: outside of the Counseling. This includes staff members and students who are involved to promote kindness and inclusivity. Meet every other month and discuss issues within the school.
- Mentor classes – upper and lower grades work together

Principal's Time: given by Matthew Meyer

- Budget
 - Information regarding the teacher to student rational and money allocated to it
 - About \$8k left over from the county to be use or lose

SACI Update:

- Meeting took last month, October 2024
- Goals for 2024 and beyond were discussed in the meeting
- Topics discussed
 - We should be meeting 6 times and separate from PTO
 - Meetings should be 60 mins
 - Meeting topics should be provided in advance
 - Attendance data
 - Representation of TPAC – changing the way students are representative, by grade level/EL/ gifted – to try to get more people involved
- Will be assessing where they are at the end of the year. Staff, parent, principal
- **ACTION:** Would love to have more families joining

Open Chair (formerly known as Citizen's Time):

Ellis Mill: Student safety while coming and going to and from school

- Safety for all students, each neighborhood to use the crosswalks
- Only students designated to be a walkers should be walkers. Please use the bus if you are assigned
- **ACTION:** Each neighborhood to add the message to their page regarding walking to school safely.

Next meeting: Tuesday, January 7, 2025

Minutes compiled by Natalie Luft